



Department of Public Works

Construction Management • EP/TCP Team

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www.ClarkCountyNV.gov

ENCROACHMENT PERMIT APPLICATION REQUIREMENTS

It is the Applicant's responsibility to fill out all forms completely and accurately, ensuring the information provided is consistent on both the Traffic Control Plan and Encroachment Permit Applications. Discrepancies and incomplete submittals may cause denial or rejection of the application and additional review fees required.

All FIRST TIME Applicants, in addition to the requirements above, are required to submit the Encroachment Permit Authorization Form indicating authorized personnel allowed to sign for and/or pick permits for the respective company.

NEW PERMITS

- Encroachment Permit Application
- Work Plans (11X17 2 copies, 8 1/2x11 1 copy)
- Traffic Control Plan Application
- Traffic Control Plans (1 copy)
- EP Application Review Fee \$75.00
- TCP Application Review Fee \$50.00

RENEWALS

- Encroachment Permit Application
- Work Plans (11X17 2 copies, 8 1/2x11 1 copy)
- Traffic Control Plan Application
- Traffic Control Plans (1 copy)
- Previously approved Package(EP and TCP)
- Previously approved Work Plans
- Initial Review Fee \$50.00

REJECTIONS

- Encroachment Permit Application
- Work Plans (11X17 2 copies, 8 1/2x11 1 copy)
- Traffic Control Plan Application
- Traffic Control Plans (1 copy)
- Previously rejected Package(EP and TCP)
- EP Application Review Fee \$75.00 and/or
TCP Review Fee \$50.00 depending on which
was rejected

EXPEDITED REQUESTS

- Expedited Review Request Form
- Staff Acceptance Notification
- All Documents needed for Review

These guidelines are subject to change based upon updated policies, procedures and related code revisions.